

***St. John Catholic School – Advisory Board Meeting  
October 27, 2016 7:00PM***



**Call to Order-members present: G. Lenora, L. Radebaugh, Deacon Dan, M. Wetzel, M. Wishall, E. Burke, M. Young,  
Meeting opened at 7:12 PM**

**Opening Prayer**

**September minutes were approved as amended.**

**Finance-(M. Wishall)**

- Guy met with Deacon Dan. He has some budget questions. They want to start on next year's budget.
- Misty has some questions for Deacon Dan as well. There are some big differences between the proposed budget, the strategic budget and the budget in Quickbook.
- Fees are short \$14K. She thinks there are coding errors.
- Lexi reported Traci had to fix some errors in Renweb and FACS related to Aftercare and cafeteria funding.
- Gifts and Donations are down \$30K. Other Gifts and Donations are 0. Why? (moved elsewhere).
- Internet is over \$2400 but other utilities are on target.
- The Budget is over by \$73K but it isn't due to Expenses but because of lower Revenue. We are working on retaining students through the 8<sup>th</sup> Grade. Improved facilities and cooperative programs with other schools should help.
- Do we roll Fees in with Tuition? If we do, it will inflate our tuition and may not reflect an accurate cost as tuition may vary for different students' needs but fees are equal for all.
- We can use the HSA to purchase prepackaged school supplies-its not cheap but it is convenient for parents.

**Planning-(AC Brownell)**

- Nothing new. Will start working on grants.

**Development-(ML Mihm)**

- Auction may move to 04/21 (Friday). Confirmation is on 04/22. This will need further discussion.

**Policy-(C. Fries)**

- Traci and Carolyn will be meeting with the Policy Committee to propose dresscode uniform changes. The new uniforms will better reflect our school colors and improved uniformity. They will present the proposed policy changes at the SAC meeting in November.

**Membership (M. Wetzel)**

- Mary updated our info on Google, Private School Review and Great Schools.org. She will also update Mapquest. There are many other school search websites and we just refer them to our school website. We can boost our posts on Google to increase hits. This is a low cost item.
- Our Facebook page is in a new category-Schools/ Private/ Parochial.
- Updated our SAC membership doc on the website to include Michael Young and to track election terms.
- Added Search on the Website. Spirit Wear gets lots of hits. Mary will add more info and may add a link under the Parents link.

**Public Relations-(P. Johnson)**

- Not recent meetings. No stats yet from the Examiner about hits on our link with them.

**Facilities-(G. Lenora)**

- Guy is working on the playground unit. He is meeting with Deacon Dan and Fr. Pratt about possible donation sources like foundations. Many of these sources want to fund projects for a specific purpose and they want hard budget numbers and proposals. We need someone to work on grant writing. AC will assist and use this effort as a learning tool for future grants. Can we use a local attorney to assist even if they are hired? Will check with Mary Lynn if she can do it or recommend another attorney if she is unavailable. We must be sure to acknowledge our donors in our fundraising docs.

**Home and School Association Report: (M. Wishall):**

- Fun Night was a huge success. We had lots of activities. Profits still being figured out. We need to add school promotional flyers to the goodie bags next year. We also need a storage site for the games.

**Principal's Report: (T. McKee)**

- Rosary Balloon Release was yesterday. It looked great. There is a video on our Facebook page.
- We are holding weekly Rosaries in Fr. Lynch Hall. We are using videos rather than books. It is a much more reverent atmosphere and the students are much more involved.
- Bishop Konderla will be here on Friday. The classes made panels for a quilt to be presented to him.
- Volunteers painted the playground. Looks great.
- The Christmas Concert will be held on 12/15.
- For National Chemistry Week, we will have guests visiting 4<sup>th</sup> and 5<sup>th</sup> Grades.
- We will hold class Halloween parties next Thursday.
- We are holding our Penny Wars. Funds raised will go to the Mason Green Foundation.
- The shed across the street is being torn down and will be replaced by a pavilion.
- We are meeting with the teachers to see if they need help attaining goals.

**Pastor's Report: (Fr. Pratt)****Parish Finance Council/Parish Council****New Business**

- Misty received some info from several St. John's alumni who attended a recent Col Hi reunion held at Fr. Lynch Hall. She will pass it along to Mary.
- The Scouts are holding a Christmas wreath fundraiser at the parishes. Cost is \$25.

**Review of Action Items:**

- Misty will talk to Deacon Dan about some discrepancies between the budgets.
- Misty will pass along alumni info to Mary.

**Next Board Meeting:** Due to Thanksgiving, the Nov. meeting will be on the 17th at 7PM in the Art Room.

**Closing Prayer**

**Meeting closed 8:15 PM**