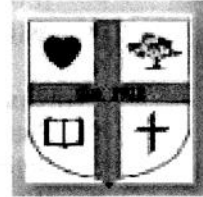


**St. John Catholic School – Advisory Board Meeting**  
**August 28, 2018 7:00PM**



**Call to Order-members present: Fr. John, Deacon Dan, E. Burke, T. Stevens, T. McKee, M. Wishall, M. Wetzel, E. Thrash, E. Enterkin, AC Brownell**

**Meeting opened at 7:00 PM**

**Opening Prayer**

**July minutes were approved as amended**

**Finance (M. Wishall)**

- See Misty's report.
- July is a slow month.
- Misty will visit with Deacon Dan to revise and update the budget. Will update us in September.

**Planning (T. Stephens)**

- ♦ See Tara's report
- ♦ We are meeting monthly. Our kickoff retreat went well.
- ♦ Working on our Vision statement. We are gathering data to determine our critical issues. All docs are accessible in Google Drive.

**Development/PR (E. Thrash)**

- ♦ Read Elizabeth's report.
- ♦ The logo for the Gala has been designed..."Empowering Mind, Enriching Spirit"
- ♦ Finished 1<sup>st</sup> draft of Sponsor's letter. Letters will go out on 10/01.
- ♦ Can we install Sponsor banners in the Gym? Can Fred do it? Elizabeth has a source for banners.
- ♦ Working on a centralized Donations database. Must be electronic-not paper.

**Policy (AC Brownell)**

- ♦ AC will get with Traci to discuss Christian Due Process.

**Membership (M. Wetzel)**

- ♦ See Mary's report.
- ♦ Elizabeth and Mary discussed alumni contacts. Portal now on the school website. Working on photos.
- ♦ Getting hits on Spiritwear on the website. Adding information. Elise reports the fall orders have been placed but limited quantities of Spiritwear is available-check with the office. May reorder in the Spring.
- ♦ The Handbook is on the website but its not the latest version. Traci will provide an updated version.
- ♦ Need to add Elise to the SAC member email list. Traci will tell Chris Jones.
- ♦ Links in the website need some streamlining and clarifications to make finding info faster and easier. Mary will talk to Elise about suggestions.

**Home and School Association Report (E. Enterkin):**

- ♦ We distributed a Parent Survey over the summer. We have changed the meetings to the First Monday.
- ♦ We had a full house for our first general meeting (handed out Spiritwear passes).
- ♦ We had a Parent's Coffee and Donuts on the 1<sup>st</sup> day of school-very successful.
- ♦ Grandfriends Day will be next Friday.
- ♦ This year's Dining for Dollars to start at Hideway Pizza.
- ♦ Going to hold a Parents Night Out. Will offer babysitting, crafts and pizza for \$25.
- ♦ Working on Fun Night (Oct. 6), Cookies with Santa and Valentine's Day events.
- ♦ Kicked off our Fall fundraiser (selling cookies and magazines). \$7500 target. If we meet the goal, Fr. John will dye his hair blue. Donations can be made on the website. Elise will check with PayPal to verify it is still working.
- ♦ Purchased a Chromebook to log volunteer hours and to generate reports.
- ♦ Purchased software for Mr. Thomlison.

**Facilities (M. Young)**

- ◆ See report.
- ◆ Locks in the Kitchen need repair. Window in the Math Room to be replaced.
- ◆ Mike is almost done with the Committee Report template.

**Principal's Report (T. McKee)**

- ◆ See Traci's report
- ◆ School has started off well.
- ◆ Bishop Kelley made a presentation which was well received. On 9/25, Kelley will send a van and the 8<sup>th</sup> Grade will go down and shadow for a day.
- ◆ The 6<sup>th</sup> and 7<sup>th</sup> Grades will go to a retreat to Catholic Charities in Tulsa.
- ◆ Volleyball season has started. We have a contract with WACHA (area Home/School association) to rent the Gym for their games.
- ◆ As part of Day of Hope, TCT will volunteers over to help with our grounds by spreading mulch.

**Pastor's Report (Fr. O'Neill)**

- ◆ Held 2nd Envisioning Team meeting. Discussed our School ministry which is a very important part of the Parish.
- ◆ Next Stewardship newsletter will be going out soon. Includes info about RCIA and Envisioning.
- ◆ In October, as part of Stewardship, we will be presenting all the ministries available in the Parish including the school. We want to coordinate parishioner's use of Time, Talent, Treasure.
- ◆ We will hold a Leadership retreat in April. The SAC will be invited to participate.

**New Business**

- ◆ We must replace 2 SAC members this year. Do we need to have a School Board along with the SAC? Being discussed. There are advantages to having a Board but also adds complexity.
- ◆ We need a parent to help with PR to send news and photos to the newspaper. They should have daily contact with the school. Elise will keep this in mind if someone approaches her about helping. Traci has lots of photos.

**Review of Action Items:**

- ◆ Traci will provide Mary with an updated Handbook for the website.
- ◆ Traci will have Chris Jones update the SAC email with Elise's info.
- ◆ Mary and Elise will discuss updating links in the website to making finding info easier and faster.

**Next Board Meeting:** 9/25/2018 at 7PM.

**Closing Prayer**

**Meeting closed 7:56 PM**