

***St. John Catholic School – Advisory Board Meeting
January 28, 2020 7:00PM***



**Call to Order-members present: E. Burke, L. Radebaugh,
C. Miller, M. Wetzel, E. Enterkin, S. Myers, Deacon Dan, J. Elmer, M. Young, Fr.
John, E. Thrash**

Meeting opened at 7:03 PM

Opening Prayer

November/December minutes were approved

January Minutes:

Finance (Steve Meyer)

- As pledges as being pd. off, Capital Campaign Contribution going down. Moving to a place where endowment interest is paying mortgage. Discussion about endowment interest vs. paying down mortgage.

Planning (M. Young)

- The Strategic Plan rough draft printed copy was shared at the meeting. Review and send any corrections/additional items you want to include to Mike ASAP. He will meet with Father John and Lexi before it is final.
- When finalize, it will be available on-line as a pdf and in new family packets.
- Moving forward, next year schedule committed minutes at SAC meetings to review strategic plan.
- Years in plan shifted back one due to time to create plan.
- Review year one summer 2021.

Development/PR (E. Thrash)

- See Elizabeth's report.
- Gala-Goal \$120,000. Purpose to fund STEAM and structured literacy.
- Sponsors \$49,000 ; some are donating who are not attending
- Approximately 160 guests signed up; approximately 40 faculty/staff & guests and multiple parents plus parents and parishioners volunteering; total 208 tickets sold last year
- Playground project --- see Facilities
- Suggestions: all school calendar, school development committee, communication committee

Policy (M. Young)

- A committee to review:
 - Dress code
 - Parent/student handbook.
 - Homework policy
 - Discipline policy
 - PALS hours policy

Membership (M. Wetzel)

- SAC will have 2 openings: President and Membership (Ed's & Mary's positions end in July).
- Self-applications are available online.

- Please make sure we have and are utilizing the latest copy titled “ST. JOHN CATHOLIC SCHOOL SCHOOL ADVISORY COUNCIL CONSTITUTION AND BY-LAWS” Revision Completed and Approved by the Diocese October 21, 2019. Please delete all past constitutions.
- Collecting FB posts from Bartlesville site with SJCS comments, memories, & references to increase our contact possibilities.
- Made corrections to the Names on the “Hall Photos Online”

Facilities (J. Elmer)

- February 8th racks to go in storage room. 1-2 racks to go to Summer Program. Have to buy wire shelves for racks. Can allocate funds from Summer Program.
- February 10 playground module to be delivered.
- Wood Fiber: waiting on order to combine with public school system. Asked for cost without combining with public school
- Security Slats in fencing completed.
- SJ Summer program: full enrollment. Need 2-3 employees. Next year verify next step of communication. SJCS parents wanting a spot need to contact Mrs. Elmer.

Home and School Association Report (E. Enterkin):

- President and Vice President have reached term limits and Fundraising Chair stepping down. Need people to fill positions for next year.
- Catholic Schools Brunch held 1/26 after 10:30 a.m. mass in FLH. Talk to make it all morning like pancake breakfasts.
- HSA approved funding request from Mrs. Sedersten for DRA (reading assessment) kits: \$425.
- Dining for Dollars at McAlisters on 1/28.
- Homeroom parents working to put together auction baskets.
- Lenten fish fries are approaching. Heather Malcom is overseeing this. Will order soups through Susan H. in the school cafeteria.
- Planning underway for the Eagle Run Fundraiser on April 20th. No t-shirts. Dewey Dental will sponsor water bottles for students.
- Open house prior to enrollment in March.

Principal’s Report (L. Radebaugh)

- New first grade teacher meet and greet had a good turn-out.
- Faculty retreat was held off-campus.
- Catholic Schools Week started with mass on Sunday and brunch in FLH for parishioners, will continue with a school door decorating contest (Deacon Dan will come over and judge Friday), and Mike DeBus artist performance painting.
- Geography bee and mini-spelling bee held.
- Mrs. Radebaugh took 9 students to Math-Counts competition which had over 100 students competing.
- Science Fair coming up. Mrs. Chang coordinating judges.
- Testing Window: Feb. 18-28th. Testing 3 days grades 2nd-8th.
- February 14th Inservice
- February 17 Presidents’ Day, no school
- February 16-18 Mrs. Radebaugh and Mrs. Miller will be at LEI follow-up training
- March 1st enrollment for existing students
- New parents coming in mostly from “word of mouth”
- Title meeting with Stephanie Curtis. We have a little over \$8,000. Title II funds for PD. Training for 1st-3rd teachers in structured literacy (mileage, hotel, registration) Title IV \$600 encumbered, purchase STEM activities for E.C. classes and SEL curriculum for first grade
- Strength of school is relationships, teachers, look at teacher salaries

Pastor's Report (Fr. O'Neill)

- "Out of pocket" expense to educate one student \$10,400
- Hope GO money continues to rise; \$78,000 this year, \$67,000 last year
- Go \$ pays for student tuition
- Use average cost per month so people can relate (current \$480/month for parishioner)
- Financial aid - getting everyone to apply, affects some scholarship money awarded based on formula of Catholic applicants.
- Potential refund for \$35 application fee to families not awarded financial aid.
- Possibly not posting tuition on-line

New Business:**Action Items:**

- Review strategic plan

Meeting closed 9:13 PM

Next Board Meeting: Tuesday, February 25th at 7:00 p.m.