

***St. John Catholic School – Advisory Board Meeting  
Aug 25, 2020 7:00PM***



**Call to Order-members present: Fr. John, Dcn. Dan, E. Burke, C. Miller, D. Alstrom, J. Elmer, E. Thrash, M. Young, M. Wetzel**

**Meeting opened at 7:00 PM**

**Opening Prayer**

**July minutes were approved**

**July Minutes:**

**Finance (Open)**

- See Steve's report.
- Dan and Steve are finalizing the budget. It has been reviewed for final details. We are basing it on Cost of Student instead of tuition based. More students receive Financial Aid. As student count increases, Financial Aid also increases.
- We increased teacher salaries substantially. We'll have to make an endowment withdrawal.
- Covid-19 related expenses are \$3500 but grants cover about \$2700 so this is not a big factor.
- We will have to use restricted funds to help cover technology costs for the new Chromebooks.
- HSA helped cover some financial costs.
- Money will be tight this year, but we are moving along.

**Planning (M. Young)**

- 5 Year Plan update meeting to be scheduled. We will wait until Covid-19 restrictions ease. We will wait until the end of the semester to revisit.
- One positive side effect to Covid-19 is improved communications between the school and parents.
- Q-Has the 5 Year Plan been published? A-It is on the SAC webpage but has not been pushed to a wider audience. We will keep it this way for now.

**Development/PR (E. Thrash)**

- Read Elizabeth's report.
- Arvest will donate \$3500 toward the new Chromebooks. Due to their popularity around the country because of virtual learning, we may not get them until March. Other grants are pending.
- The window film for the 2<sup>nd</sup> floor will be installed next summer. Cost is about \$5900.
- We sent out 200 school newsletters including to Bishop Kelley and Bartlesville public schools.
- We received \$2000 from United Way to purchase more Covid-19 protective supplies. Q-Do we have everything we need? A-Yes. We are also purchasing HEPA air filters as an extra level of protection.
- We are still conducting tours. We highlight our Covid-19 safety measures.
- Technology improvements are moving along. We still need laptops for teachers. COP is donating used laptops, but they are usually beat up. M. Young reports this isn't always the case. We can request a few and if they're OK, we'll save money. Mike will ask about a donation.

**Policy (D. Alstrom)**

- No updates.

**Membership (M. Wetzel)**

- The SAC article in the parish newsletter came out-very nice. Mary will post on the website to help recruiting new members.
- When we recruit a new Membership Chairperson, Mary will help train.

**Home and School Association Report (E. Enterkin):**

- No report

**Facilities (J. Elmer)**

- The storage shelves are ready to use. Max load is 1500 lbs.

**Principal's Report (C. Miller)**

- We have 133 students enrolled.
- We are screening students for reading and math issues.
- The partition for the Reading Room is in.
- Our first Faculty meeting will be held next week.
- The Chromebook cart has arrived (no Chromebooks yet). Prices have skyrocketed.
- Our Covid-19 guidelines are going well.
- Q- If area public schools close due to Covid-19, will we welcome new students? A-Yes if classes are not full. Q-Will we need to add Faculty if we bring in new students? A- We'll address this as needed.

**Pastor's Report (Fr. O'Neill)**

- We are trying to get volunteers for many organizations but Covid-19 restrictions are making it tough.
- We met with the new GO For Catholic Schools coordinator. Reaching out to donors is difficult especially with Mass attendance at 30% of normal.
- The school Gala may be online this year.
- We are blessed with how each hurdle we reach as a parish and school is overcome.
- The parish and school are doing OK financially thanks to the PPP money we received.
- People sometimes get so mired in the details that they lose sight of things that are doing well.
- Our teachers are receiving good parental support. We are doing all we can to protect our students and faculty.

**New Business**

- None.

**Review of Action Items:****Closing Prayer**

**Meeting closed 7:52 PM**

**Next Board Meeting: 09/22/2020**