

***St. John Catholic School – Advisory Board Meeting  
Oct 28, 2020 7:00PM***



**Call to Order-members present: Fr. John, Dcn. Dan, E. Burke, C. Miller, D. Alstrom, S. Meyer, E. Thrash, M. Young, E. Enterkin, J. Elmer**

**Meeting opened at 7:00 PM**

**Opening Prayer**

**September minutes were approved**

**October Minutes:**

**Finance (Open)**

- See Steve's report.
- Income was \$11K in September. We received about \$25K in tuition assistance but this will gradually be disbursed over the school year.
- The Endowment is down due to market conditions. We have 65% in stocks and 35% in bonds handled through BOK Finance so it takes longer to recoup losses when the market improves.
- Question: Are changes to the investment strategy needed to properly support our withdrawals? No changes are needed. As the endowment grows, income available to the school grows without using money from the endowment itself.
- If we receive funding for PPE purchases and GO income, we may be able to forego an endowment withdrawal until later in the year.

**Planning (M. Young)**

- No immediate action needed on this year's Strategic Plan action items.

**Development/PR (E. Thrash)**

- Read Elizabeth's report.
- The Rotary Club donated \$470 for Dyslexia teaching materials.
- Elizabeth had an interview with the St. John newsletter and discussed different ways parishioners could support the school
- Met with the new Superintendent of WCS to see where both schools could partner in sports or other activities.
- Looking for Gala volunteers. We mainly need technology help as it will be virtual this year.
- Participating in the Kiwanis Christmas Wreath fundraiser. Wreaths are available for bids. All proceeds go to the schools.

**Policy (D. Alstrom)**

- No updates.

**Home and School Association Report (E. Enterkin):**

- See report
- Wrapping up prizes from the Fall Fundraiser. As promised, Fr. John will come to school tomorrow with blue hair!
- Trunk or Treat this weekend.

**Membership (M. Wetzel)**

- We received an application from Chelsie Wagner to become SAC Secretary. Vote held. Chelsie was approved as Secretary. Mary will let her know.
- When we recruit a new Membership Chairperson, Mary will help train.

**Facilities (J. Elmer)**

- No updates.

### **Principal's Report (C. Miller)**

- See Cristel's report
- We have 138 students enrolled.
- We received the new Promethean boards. Working on installation. We may ask the Knights to assist. Elizabeth asked for some photos of the work when it's done.
- 1<sup>st</sup> choice for teacher training opportunities was not well received. Considering other training options.
- Our Computer teacher, Mrs. Steele resigned. We are interviewing candidates. NSU will be holding a virtual job fair next month. We may look there.

### **Pastor's Report (Fr. O'Neill)**

- Fr. John and Cristel are holding conversations with families dealing with Covid quarantines brought on by family members being exposed but not through the school. There has been some pushback by parents (some believing we are being too strict and some believing we are not being strict enough) but we are working through the issues. Trying to balance between safety guidelines and what is best for the students.
- Bishop Konderla reports there have been no Covid cases contracted at Masses in the Tulsa and Oklahoma City dioceses. We are adhering to safety guidelines.
- The public schools have a grant to purchase touchless water fountains. Cost is about \$2000 each. Elizabeth will pursue access to the same grants. If unsuccessful, the HSA has funding available.
- We need a Gala Chairperson. Send Fr. John a note if you have a prospect. This year's Gala may be easier to work because it will be virtual and held through social media and E-mails.
- We are printing donation letters which not only asks for donations but also tells our story.
- GO has given us \$125K and \$17K in additional funding this year. We will start advertising its tax advantages before year end.

### **New Business**

- None.

### **Review of Action Items:**

### **Closing Prayer**

**Meeting closed 7:38 PM**

**Next Board Meeting: 11/24/2020**