

***St. John Catholic School – Advisory Board Meeting
October 26 2021 7:00PM***



**Call to Order-members present: S. Meyers, L. Radebaugh,
C. Miller, E. Enterkin, M. Young, Fr. John, C. Durrell, K. Rainwater**

Meeting opened at 7:04 PM

Opening Prayer

October Minutes:

Finance (Steve Meyer)

- KofC money owed to the school from old funds- Steve gave money
- Finance Report: See attached
- Loss for the month due to market conditions; market is up; hopefully will get back in black

Planning (M. Young)

- Veritas sent up with Conoco matching

Development/PR (E. Thrash)

- See report
- OKA+ school application process
- Looking at early childhood playground options
- Judd Strom presentation to 5th-8th grade students
- Waiting on \$147k in scholarship

Policy (Meredith Baker)

- None reported

Public Relations (Darbi Alstrom)

- Meeting with Elizabeth to discuss new role
- PR planning underway for the upcoming gala

Membership (L. Radebaugh)

- New members- Kris Rainwater (VP) and Elise Enterkin (secretary)
- Need someone to take over planning chair

Facilities (J. Elmer)

- None reported

Home and School Association Report (C. Durrell):

- Trunk or Treat 10/30
- Cookie dough fundraiser delivery delayed due to supply chain issues
- Assemblies from Sutton Avian Research Center scheduled
- Next meeting on 11/11 with presentation by Mary Jones on structured literacy
- Winter uniform sale 11/17-11/18
- Christmas event- 12/9 ice skating event downtown

Principal's Report (C. Miller)

- Current enrollment 145

- New secretary, Heidi Larkin, started 10/19/2021
- Alexis Hailey, part time counselor, started 10/25
- Completed EANS-II application
- OKA+ school application
- NWEA Map testing completed
- Red Ribbon week this week (10/25-10/30) for drug prevention
- Halloween parties Thursday, 10/28/21
- School Mass Sunday 10/31/2021- during the Hispanic Mass at 1:30

Pastor's Report (Fr. O'Neill)

- Veritas intro on Monday 10/25; transitioning over to this from GO for Catholic Schools

New Business:

Action Items:

Meeting closed 7:43 PM

Next Board Meeting: Monday, December 6th at 7:00 p.m.

St. John Catholic School			
Summary of Current Year v. Prior Year Differences			
Month and YTD September 2021			
		Month	YTD
Actual 6-30-21 Source (Use) of Consolidated Funds		(111,625)	86,499
41015 - Financial Aid Funding		(27,646)	(12,989)
41070 - Bequests & Donations		(605)	30,104
50000 - Payroll & Benefits Exp		(4,572)	(23,030)
50190 - Instructional Exp		(6,699)	(4,942)
50300 - Program Expenses		(3,333)	(2,341)
70060 - Investment Income		(15,521)	33,919
70070 - Investment Value Change		(39,351)	(298,378)
All Other Differences		(6,699)	(2,568)
Actual 6-30-22 Source (Use) of Consolidated Funds		(216,051)	(193,726)
Activity in the Trust Balance Held by Others:		Month	YTD
Beginning Balance		4,495,732	4,511,091
70060 - Investment Income		19,933	84,206
70070 - Investment Value Change		(156,532)	(97,464)
Contributions		925	1,225
Withdrawals		0	(139,000)
Ending Balance		4,360,058	4,360,058

St. John Catholic School
Development Report – October, 2021 – SAC
Elizabeth Thrash

School

- Involved in the OKA+ School Program review & application process
- New Early Childhood Playground upgrade project
- Substitute teacher for music/band and secretary's desk when needed
- Coordinated State Representative Judd Strom's presentation of the state government process to 5th-8th grade students on Sept. 22nd. Local newspaper reporter & photographer visited and published a front page picture and article about Rep. Strom's presentation and the SJCS students' participation. ● Attended the Diocese Teacher In-Service day

Fundraising

- Tax Incentive Scholarship Program
 - Progression of income: Thank you Dcn. Dan for providing this progression of income 15-16 5,850
16-17 21,600
17-18 25,400
18-19 30,800

19-20 114,720
20-21 105,262.50

21-22 Waiting on 147,320.17
- VERITAS Tax Scholarships, Inc. Coordinating promotion and marketing material with the Diocese.
 - Marketing material at St John and St. James parishes
 - Church bulletins & announcements
 - Coordinated the Diocesan reception for St. John Catholic School stakeholders & patrons in Father Lynch Hall, Oct. 25th 6:30pm
 - Coordinated setting up VERITAS for P66 and COP employee matching grant. Derek Lyssy, executive director, set up both of them. Need to confirm that VERITAS is available for employees to submit their VERITAS contribution to the matching gift program.
 - Plan to have table after Masses at ST. John and St. James parishes to explain VERITAS. Marketing material in Spanish as well
- Annual Appeal contributions continue
- Submitted 2 separate Bartlesville Community Foundation Fall Grants for Home Ec portable sewing machines & mixers and additional TAKE FLIGHT dyslexia program training for next year ● Gala - Rebuilding Gala committees & volunteers; sent out survey to those interested this year and volunteered for previous galas
 - NEED CO-CHAIR FOR THE EVENT APPLICATION; online tickets & auction
 - Core committee meeting on Oct. 20th
 - Event theme Gatsby and keeping the focus organic using the tagline & logo of

“Empowering the Mind, Enriching the Spirit”

- Core committee working on entertainment, caterer and graphics
- I will be responsible for the sponsorships

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Development

- Public Relations and coordinating Marketing Material
 - Attended St. James Catholic Church on Sept. 26th Mass. It was School Mass Sunday. St John students’ did the readings. Mrs. Valenzuela directed the students. Principal Miller gave an update on the school. A table was set up for marketing material
 - We will attend the School Mass at St. John Church’s Spanish Mass
- HSA Trunk or Treat event permit - submitted ever permit application to city and assisting with coordinating the logistics
- School Advisory Council - Met with Darbi Alstrom to discuss her new PR role in conjunction with the school’s development and mission advancement
- Mrs. Miller & I attended the Chamber’s Women in Business luncheon

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on social media! Facebook = @SJCSBartlesville
Instagram = stjohncatholicschoolville**