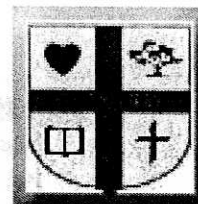


St. John Catholic School – Advisory Board Meeting
July 25, 2017 7:00PM



Call to Order-members present: G. Lenora, Deacon D. Pickett, M. Wishall, T. McKee, M. Wetzel, C Fries, E. Burke, AC Brownell, P Johnson
Meeting opened at 7:07 PM

Opening Prayer. Keep Mary Lynn in your prayers. She is recovering from an auto accident.

June minutes were approved.

Finance-(M. Wishall)

- Gross profits down \$35,000 last year. Support staff \$18,000 over budget (new summer program), Instructional exp. \$9000 down.
- Janitorial and maintenance expenses are up but not under the school's control.
- Receivables from uncollected Cafeteria and Aftercare fees (\$15K) have been moved to Uncollectible expenses.
- Q-Can FACs be set up to auto-pay Aftercare and Cafeteria fees like it does for tuition? Traci will check.
- Started depreciation of the new building.
- We withdrew from the Endowment 3 times: \$19.5K, \$137K and \$90K but it made more than that

Planning-(AC Brownell)

- AC to visit with Chris Jones about his progress in updating technology since it has been accelerated.
- AC will update our 5 Year Plan with new data.

Development-(ML Mihm)

- Working on fixing issues with misplaced Auction funds. Should be transferred to the proper accounts soon.

Policy-(C. Fries)

- No new information. Crests on polos are optional this year but mandatory next year.

Membership (M. Wetzel)

- See Mary's report.
- Mary has to verify if Guy and AC wish to remain in their posts as President and VP. Guy will stay, AC wanted step down but agreed to stay on.
- The Alumni Connect website, Excel doc and booklet are all up to date. Let Mary know if you want a copy.

Facilities-(G. Lenora)

- The floors are being stripped and waxed. Concrete work to correct the recent gym flooding and to replace crushed pipes has been completed. We may use a fire truck to do a water leak test. Once tested, the new gym floor will be installed. We spent about \$30,000 up front to accelerate the process. We will be reimbursed.

Home and School Association Report: (M. Wishall):

- Doing lots of recruiting to fill HSA committees. All now have chairpeople.
- Pool Party this Sunday.
- The Welcome brochure has been created. We are building social events, Parents and Donuts, 4 Quarterly meetings rather than 2. We are looking at fence weaving as an ad on our fences.
- We will add signs near the dropoff lanes to highlight school events.
- Lots of participation in the Summer program. We received final DHS approval. We must renew it annually.

Public Relations-(P. Johnson)

- See Pat's report.
- Pat will be speaking after the 9:30 Mass at St. James. They added a St. John school link to their website. He will mention our 3 Year old program. 70% of our students receive some form of financial aid,our enrollment is 143, we are having a Back To School pool party, small class sizes and our new Music Together program. Traci will provide additional talking points.
- We will use Survey Monkey to find our strengths and weaknesses.
- We need to improve our signage and visibility.

Principal's Report: (T. McKee)

- Read Traci's report
- Need funds for cameras and other security equipment. Fr. John said get quotes and he will find the funds.
- ARCA and OCSAA annual reports have been filed. Reports include what we have fixed and what remains to be done.
- We need more faith formation opportunities at HSA events.

Pastor's Report: (Fr. O'Neill)

Parish Finance Council/Parish Council (No report)

New Business

- None

Review of Action Items:

- AC will visit with Chris Jones about progress with our Tech program.
- Traci will provide talking points to Pat before his talk at St. James.
- Traci will check with FACs about setting up fee payments like it does for tuition.

Next Board Meeting: 08/22/2017 at 7PM

Closing Prayer

Meeting closed 8:04 PM