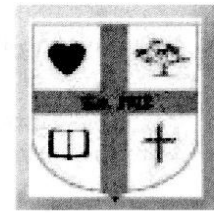


***St. John Catholic School – Advisory Board Meeting
Oct 23, 2018 7:00PM***



Call to Order-members present: Deacon Dan, E. Burke, T. McKee, T. Stevens, M. Wetzel, E. Thrash, E. Enterkin

Meeting opened at 7:07 PM

Opening Prayer

September minutes were approved

October Minutes:

Finance (Deacon Dan for M. Wishall)

- See Misty's report.
- Misty and Deacon Dan worked on the budget and operations.
- Our next Endowment withdrawal will be in November.

Planning (T. Stephens)

- See Tara's report
- Working on Vision Statement-to be finalized in November. Analyzing data to help drive planning.

Development/PR (E. Thrash)

- Read Elizabeth's report.
- Making presentations at community events and meetings.
- We have created a Development Core Team to help advertise GO scholarships. This is a great initiative for the school. Talking points have been approved and we will start rollout.
- Received a Safety grant to install film on the windows. The film stops the glass from shattering and limits views into the classrooms.
- Working on Gala sponsor letters. They will be going out this week. Work on invitations, posters and the website is ongoing.
- Composed the annual donation campaign report. Will be sent out in November.

Policy (AC Brownell)

- No report.

Membership (M. Wetzel)

- See Mary's report.
- No applications have been received to fill SAC openings. Elizabeth is looking for a PR person to work as part of Development
- Working on alumni outreach. Planning an Alumni gathering/Reunion at the Christmas Concert.
- Project to reorganize and refresh the class photos in the hall. Will visit with Traci to discuss.

Home and School Association Report (E. Enterkin):

- See Elise's report.
- We have \$6000 to donate to the playground but we need a quorum to vote on proceeding with the donation. We may use email or phone calls to the HSA board members to get their votes.

Facilities (M. Young)

- Security gate has been installed at the top of the stairs (to limit building access during gym rentals).

Principal's Report (T. McKee)

- See Traci's report
- Volleyball season is over. Basketball is starting. We have 1 Girl's and 2 Boy's teams.
- 5th Grade went to Mary Martha to volunteer their time. They were well received. They sorted clothes and groceries.
- We will be saying Rosaries all month. They are being led by the students themselves.
- The Robotics Team is working on a project. They've had several adults come in to advise and assist.
- This is Red Ribbon Week. The students wear different outfits each day to help advertise the message.
- 8th Grade and Student Council have created posters to help advertise school spirit and events.
- We hosted a marionette show from Dallas. It was well received. We will host another show from Kansas City on 12/7 and will invite WCS to attend the show.
- We hosted visitors from P66 as part of Chem Week.
- We have a teacher expecting twins. We are looking at subs during her leave. We have received 3 applications from certified teachers. To assist her and other teachers, the school is looking at a way for teachers to donate unused sick days to a bank from which teachers can request days if they do not have enough of their own days. We need a policy to cover the rules. The Superintendent says we can proceed. Tara says TCT has a policy already in place and will share it with Traci to help create our own policy.

Pastor's Report (Deacon Dan for Fr. O'Neill)

- Fr. John says he's getting lots of good feedback from meetings with parents. He's giving the info to Traci. He will hold these meetings twice per year.

New Business

- None

Review of Action Items:

- Mary will visit with Traci to discuss the class photo refresh project.
- Tara will give Traci a copy of the TCT sick day donation policy.

Next Board Meeting: 11/27/2018 at 7PM.

Closing Prayer

Meeting closed 8:15 PM