

***St. John Catholic School – Advisory Board Meeting
September 29, 2016 7:00PM***



**Call to Order-members present: G. Lenora, T. McKee, Deacon Dan, M. Wetzel, M. Wishall, C. Fries, E. Burke, M. Young,
Meeting opened at 7:13 PM**

Opening Prayer

August minutes were approved.

Finance-(M. Wishall)

- Dan looked at the budget and updated the Tuition and Financial Aid info. He also moved Scholarship and Endowment to Other Bequests and Donations.
- Expenses are tracking. There is an issue with accounting Registration fees.
- Parish contribution is higher than anticipated to cover shortfalls. There is a \$7500-\$10,000 monthly funding gap totaling \$23,815 to date. The Parish may help but we must either generate revenue or cut expenses. We can promote Adopt A Student and matching gifts. Misty and Guy will meet to see any cuts can be made to the budget. Our focus has been on completing construction. Now we must be focused on the budget now that the financial picture is clear.
- Traci would like a monthly breakdown of the budget. There are some coding issues. Guy will set up an ad hoc committee with Misty and Traci and the deacons to look at this.

Planning-(AC Brownell)

- Most Planning items have either been initiated or are completed. This is an ever-changing project. We have made good progress.
- We are looking at Grant Writing workshop in November. Cost is about \$100.

Development-(ML Mihm)

- Auction may move to 04/21 (Friday). Confirmation is on 04/22. Moved from January due to other community activities. Discussion: This could affect school cashflow by moving the Auction out 3 months. This will need further discussion. We may use a parish wide raffle in January to help this issue.

Policy-(C. Fries)

- Dresscode policy to be completed before Christmas.

Membership (M. Wetzel)

- Alumni outreach still being discussed. We will start in late autumn. We will create a website and an Excel doc using Auction data from Mary Lynn Mihm.
- We may start a new Facebook page and migrate people over from the old page to the new one.
- Mary will add the COP and P66 grant program links to our website.
- Staff info has been updated.

Public Relations-(P. Johnson)

- Matt will provide stats for hits on our ad on the EE website.

Facilities-(G. Lenora)

- Playground unit may still need a grant. Will ask Mary Lynn about donations or list it as an auction item.
- Leaks fixed for now.

Home and School Association Report: (M. Wishall):

- General meeting was a success-40 attended.
- We have a new VP-Allison Elmer
- Fun Night planning is ongoing. We have new games being built. The Confirmation class will help run them.
- We ordered a new banner to use at events. HSA paid for this.
- Our participation at the Bruin Tailgate party went well.

Principal's Report: (T. McKee)

- Volleyball-Our 5th Grade team is growing. First home game is next Monday. The 7th Grade team is learning. They held a bake sale to raise funds for uniforms. We also received a \$1000 donation.
- Football card sales raised about \$1000. We want it to be used to support Athletics. The Budget has 4 classes built into it-School, Cafeteria, Aftercare and Athletics.
- Renweb is very versatile. Still trying to figure it out and organize it.
- St. Francis Diocesan scholarship fundraiser is this Saturday. Diocese is providing school banners.
- 3rd Grade is going to Mary Martha as a service project.
- The Mason Green Foundation fundraiser raised \$400.
- The Prayer Circle has changed. We have Saint of the Day. We play a short audio clip telling the life of that day's Saint. We are also using Power Point to get rid of the paper prayer books.
- We will assist the Mercy Committee to work with and visit local senior citizens.
- The Diocese is holding monthly in-service meetings for all Diocesan schools. We are sending teachers for professional development.
- We are meeting with the teachers to see if they need help attaining goals.
- Grandparent Day went well. Over 100 guests attended. They loved Bingo
- The priests are more visible at school this year. They may attend Faculty meetings.
- The Student Council has been elected.
- We are saying the Rosary every week during October in the Gym.
- We received the new tablecloth with our crest. It looks nice and is being well used.
- The back playground is almost ready.

Pastor's Report: (Fr. Pratt)**Parish Finance Council/Parish Council****New Business**

- The 3rd Grade would like to hold a Land Run re-enactment. While Bartlesville still hold their re-enactment, OKC no longer does due to Native American sensitivity. Do we proceed? Vote held-approved.
- 12/09-10 Festival of the Nativity sponsored by the Mormon Church. To be held in Fr. Lynch Hall. It includes hundreds of Nativity sets. This may become a city-wide event.

Review of Action Items:

- Mary will check the website for old Auction dates and clean up old information.
- Guy and the Deacons will summarize the monthly budget numbers and set a meeting date with us.

Next Board Meeting: 10/27/16 at 7PM in the Art Room

Closing Prayer

Meeting closed 9:00 PM