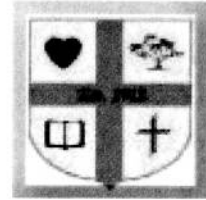


***St. John Catholic School – Advisory Board Meeting  
October 22, 2019 7:00PM***



**Call to Order-members present: Fr. John, E. Burke, L. Radebaugh,  
M. Young, M. Wetzel, E Thrash, S. Myers, Deacon Dan**

**Meeting opened at 7:00 PM**

**Opening Prayer**

**September minutes were approved**

**September Minutes:**

**Finance (Steve Meyer)**

- We withdrew \$83K from the Endowment. This is \$17K less than originally planned.
- Bequests and donations are up. These went to cover differences in Registration fees and refunds.
- Generally, we are on budget.

**Planning (M. Young)**

- The Strategic Plan is still being finalized. No major changes anticipated except for any input from the recent Accreditation team visit. The Plan should be ready for presentation by the Gala. Elizabeth has created a draft doc. We will add photos and an intro letter from Fr. John. There are some blank spots in the plan but that is normal. The Parish Finance Council has to review the plan as well.
- The Accreditation report should be here this week. Lexie will issue her report next week. Generally, we did well-there is some work to do but nothing of a critical nature.

**Development/PR (E. Thrash)**

- See Elizabeth's report.
- Received \$3626 from P66 matching grants.
- Playground-submitted grant requests to the Lyon and Rotary foundations. They will not meet to vote on the grants until later in November.
- This month for the Latino enrollment initiative, we are emphasizing Dia de los Muertos.
- STEAM-the Tulsa STEM Alliance has training available and other learning opportunities.
- 11/30 The Journalism class will visit the radio station.
- Gala-PR and IT chairs recruited.
- GO-Working on end of year campaign. We must continue to support. Part of our message is to promote the long-term sustainability of the school for scholarships. There are some legal requirements for tuition and financial aid-how do we present these to families? More info at the next SAC meeting.
- GO is close to offering payroll deduction through employers-increasing number of potential donors.

**Policy (M. Young)**

- Nothing at this time.

**Membership (M. Wetzel)**

- Our Constitution has been signed by the Superintendent with only a few punctuation changes. Mary will forward copies of the signed docs to the Church and school.
- Mary is keeping the website updated.

**Facilities (J. Elmer)**

- Working on a storage solution. Jason has some pallet racks to donate. We will install them in the store room in the gym. They must meet specs to be insured.

### **Home and School Association Report (E. Enterkin):**

- Fun Night was a great success! We had a lot of families from outside the school community, especially from area preschools. We didn't make any money on the event, but it's a social event and great visibility for the school.
- Dining for dollars at Panda Express was a bust. We only made \$20.. We will be replacing it with a different restaurant in the future. November 20th will be our dining for dollars date at El Maguey's.
- Friday, November 8th will be paint and pizza night.
- Monday, November 18th will be our lunch and learn meeting. Ms. Rhonda will present.
- On Monday, December 2nd Lisa Hyde will give a presentation. She is the founder and owner of Movin' Monkeys, a played based fitness class for children here in Bartlesville. She will be speaking about movement and brain development. This event will be open to the public. I will be putting together flyers and other promotional materials once I have the exact title of her talk.

### **Principal's Report (L. Radebaugh)**

- See report.
- We have 118 students enrolled. We raised \$1200 for St. Francis of Assisi scholarships.
- October is Rosary month. We are saying the Rosaries and explaining its meaning.
- 6<sup>th</sup> Grade went to Mary Martha. The students like helping at Catholic Charities.
- Java with Fr. John coming up for 2<sup>nd</sup>, 1<sup>st</sup>, K and Pre-K parents.
- We are emphasizing the spiritual meaning of Halloween. We set up an altar to remember deceased family members. We are encouraging students dress like saints. We received a letter from the Bishop with info about All Saints and All Hallows Eve with guidelines on costumes and class parties.
- 10/24 5<sup>th</sup> Grade will go to On the Rock
- A new family, the Richardson's donated a Mobility Lab which provides sensory activities.
- Literacy training is going well. Book Fair is coming.
- Veteran's Day events will include providing service to Vets in need.
- The Diocese School Calendar committee is removing 5 class days which moves us closer to public school calendars.
- The 6<sup>th</sup> Grade Volleyball team is in 2<sup>nd</sup> place.

### **Pastor's Report (Fr. O'Neill)**

- Still working on electronic street signs. There is a disagreement between us and the city about size limits. Discussions continue.
- Lexie had to handle some stressful situations-did very well. Cristel is learning and is also doing a great job.
- Javas with Fr. John have been quiet-usually means no major issues that can't be handled through normal channels. We must stay focused and balance our long-term relationships among families, faculty and pastor to provide feedback, deal with issues and make decisions based on what is in the best interests of the students.

### **New Business:**

In order to avoid possible controversies, the Diocese recommends naming facilities (ex. Fr. Lynch Hall, Braymer Room, etc.) after a saint in honor of a parishioner or staff the parish wishes to recognize for their work. We will install a plaque honoring Helen Heady to the gym for her financial assistance to the school-not name the gym after her. We will add a photo and dedicate the plaque during the school year.

### **Action Items:**

**Meeting closed 8:20 PM**

**Next Board Meeting: Wednesday, 12/04/2019 at 6PM (Date moved due to Thanksgiving week, time moved to accommodate Fr. John's schedule)**